

## **ONTARIO REGION POLICY - SPENDING**

The PNA is a volunteer-based organization. This means there is no compensation for projects, tasks, or activities undertaken on behalf of the PNA unless otherwise approved under Article 7.5 of the Ontario Region Bylaws.

- Out-of-pocket expenses will be covered only upon submission of receipts to the Region Treasurer.
- Any travel will fall under the same rules as those in the National Travel Policy.
- Mileage will be compensated at the current National rate and based on accurate mileage (e.g. photo of auto mileage at start and end of trip OR calculation using google maps).
- Meals and/or gifts related to committee or project work may be covered by the PNA with prior approval.

Spending of \$1000 or less may be approved by the Region Executive. Anything over \$1000 must approved by the Region Board.

**Approved by the Ontario Region Board June 5, 2024**

**Amended by the Ontario Region Board September 27, 2024**